



JOB DESCRIPTION

Job Title	Educator
Job	Teaching & Care-Giving

JOB PURPOSE

Responsible for carrying out all aspects of daily teaching and development activities as well as pastoral care for the infant and children enrolled in the Centre.

JOB DESCRIPTION

Be part of a dynamic team to enhance the quality of Singapore's pre-school education landscape. As an Infant Teacher, you will play a key role in providing our young with an enriched learning experience, nurturing their social skills and preparing them for lifelong learning. You will plan and deliver education programmes to help foster holistic learning and development for the children and be involved in parent and community engagement.

JOB RESPONSIBILITIES

- Responsive to the needs of young children from the age of 18 months to 3 years old.
- To create a secure environment for young children through nurturing respectful, responsive and reciprocal relationships with them; a quality learning environment through assisting in implementing a developmentally and culturally appropriate curriculum.
- Be intentional in building trust and respectful partnerships with parents and families.
- Actively engage in centre initiatives and supports its collaborative efforts with the community.
- Able to work closely with colleagues and contributes to a culture of collaboration and collegiality.
- Engaging in continuous learning and reflective practice.
- Any other duty that may be assigned by the Centre from time to time.

REQUIREMENTS:

- At least minimum of GCE 'N' level credits including English Language.
- WSQ Advanced Certificate in early Years (WSQ ACEY) or its equivalent recognized by ECDA
- Passion to work with infants and young children



JOB DESCRIPTION

Job Title	Infant Educator
Job	Teaching & Care-Giving

JOB PURPOSE

Responsible for carrying out all aspects of daily teaching and development activities as well as pastoral care for the infant and children enrolled in the Centre.

JOB DESCRIPTION

Be part of a dynamic team to enhance the quality of Singapore's pre-school education landscape. As an Infant Teacher, you will play a key role in providing our young with an enriched learning experience, nurturing their social skills and preparing them for lifelong learning. You will plan and deliver education programmes to help foster holistic learning and development for the children and be involved in parent and community engagement.

JOB RESPONSIBILITIES

- Responsive to the needs of young children from 2 months to 18 months.
- Follow Early Years Development Framework to plan and provide teaching and care
- Follow health, safety, nutritional and hygiene standards
- To create a secure environment for young children through nurturing respectful, responsive and reciprocal relationships with them; a quality learning environment through assisting in implementing a developmentally and culturally appropriate curriculum.
- Be intentional in building trust and respectful partnerships with parents and families.
- Actively engage in centre initiatives and supports its collaborative efforts with the community.
- Able to work closely with colleagues and contributes to a culture of collaboration and collegiality.
- Engaging in continuous learning and reflective practice.
- Use emotional competence to manage self at the workplace
- Any other duty that may be assigned by the Centre from time to time.

REQUIREMENTS:

- At least minimum of GCE 'N' level credits including English Language.
- Higher Certificate in Infant Care (HCIC) or its equivalent recognized by ECDA
- Passion to work with infants and young children



JOB DESCRIPTION

Job Title	Pre-School Educator
Job	Teaching & Care-Giving

JOB PURPOSE

Responsible for carrying out all aspects of daily teaching and development activities as well as pastoral care for the children enrolled in the Centre.

JOB DESCRIPTION

Be part of a dynamic team to enhance the quality of Singapore's pre-school education landscape. As a Preschool Teacher, you will play a key role in providing our young with an enriched learning experience, nurturing their social skills and preparing them for lifelong learning. You will plan and deliver education programmes to help foster holistic learning and development for the children and be involved in parent and community engagement.

JOB RESPONSIBILITIES

- Plan and deliver education programmes for the holistic development of the children
- Support the development and implementation of teaching and learning approaches and resources, as well as best practices to enhance the learning experiences for the children
- Prepare learning materials and conduct age-appropriate programmes
- Provide a positive learning environment and ensure the well-being and safety of the children
- Engage parents and partners in education to be involved in learning and development of the children
- Monitor and document children's learning and development
- Any other duty that may be assigned by the Centre from time to time.

REQUIREMENTS:

- At least 5 GCE 'O' level credits including English Language.
- Diploma in Pre-school Teaching - Leadership (DPE-L) / Diploma in Pre-School Teaching (DPT) /Certificate in Pre-school Teaching (CPT), or its equivalent recognised by ECDA
- Passion to work with children



JOB DESCRIPTION

Job Title Senior Preschool Educator

Job Teaching & Care-Giving

JOB PURPOSE

The main job responsibility is to assist the Supervisor in the daily running of the centre, including supervision of teachers, and teach in classes.

JOB DESCRIPTION

Be part of a dynamic team to enhance the quality of Singapore's pre-school education landscape. As a Senior Preschool Teacher, you will play a key role in providing our young with an enriched learning experience, nurturing their social skills and preparing them for lifelong learning. You will plan and deliver education programmes to help foster holistic learning and development for the children and be involved in parent and community engagement.

JOB RESPONSIBILITIES

- Work within the child care centre's policies, philosophy and procedures
- Work, under supervision of the Centre Supervisor, to mentor junior colleagues
- Work with programme staff to develop a holistic and developmentally appropriate early childhood curriculum
- Ensure that centre's service meet the needs of children and families
- Assist the Centre Leader to oversee the design and set up secure and quality learning environment for the children in the centre
- Contribute to innovations in teaching and practices
- Develop structures for sustained collaborative partnerships with families and communities
- Support Centre Leader in fostering a culture of continuous learning, collaboration and collegiality within the Centre

REQUIREMENTS:

- At least 5 GCE 'O' level credits including English Language.
- Diploma in Pre-school Teaching - Leadership (DPE-L) / Diploma in Pre-School Teaching (DPT)/Diploma in Early Childhood Care and Education (DECCE-T) or its equivalent recognised by ECDA
- Passion to work with children



JOB DESCRIPTION

Job Title	Teacher Aide
Job	Routine Care and Support

JOB PURPOSE

Assist in carrying out all aspects of daily routines and care for the children enrolled in the Centre.

JOB DESCRIPTION

Be part of a dynamic team to enhance the quality of Singapore's pre-school education landscape. As a Teacher Aide, you will assist the teachers in the daily routines care and supporting the teacher to ensure a safe and stimulating educational environment.

JOB RESPONSIBILITIES

- Provide support in pre-schools in carrying out play, non-structured (i.e, storytelling, songs, rhymes, simple art activities, assist in bringing children outdoors) and routine care activities.
- Ensure basic health, hygiene, safety and nutrition practices for the young children between 0-6 years old.
- Assists the teacher in planning and preparation for daily activities; helps teachers with non-teaching duties such as preparing resources and teaching materials and other assigned duties.

REQUIREMENTS:

- Minimum GCE 'N' Level/Relief Staff Programme Certificate
- Preferable Experience in working with young children
- Able to work in childcare environment